

# FALCON GYMNASTICS CLUB

## FALCON GYMNASTICS CLUB – TERMS OF BUSINESS

### Our details

The full names of our companies:

- Falcon S.A. Gymnastics Club Ltd
- Falcon Recreational Gymnastics Ltd
- Falcon Trust Gymnastics Club Ltd
- Falcon Community Gymnastics Club

You can contact us by email to [sue@falcongym.com](mailto:sue@falcongym.com) or by phoning Sue on 07917 657956

### Registrations and authorisations

We are registered with British Gymnastics.

We are GymMark accredited. The GymMark Scheme has been developed by British Gymnastics, in partnership with Sport England and the Home Country Sports Councils. Gaining GymMark accreditation means that our clubs are recognised by British Gymnastics and their partners as safe, effective and child friendly clubs, providing a service in the community that children and young people, their parents/carers, and others with a passion for gymnastics can trust.

We subscribe to British Gymnastics codes of conduct including:

- Health, Safety and Welfare policy
- Safeguarding and Protecting Children Policy
- Safeguarding and Protecting Vulnerable Adults Policy
- Equality Policy
- Standards of Conduct
- Codes of Conduct
- Complaints and Disciplinary Procedures
- Membership Regulations
- Registered Clubs Regulations
- Photography Regulations
- Financial Regulations
- Anti-Doping Policy

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## Sessions and payment

Places at gymnastics sessions are subject to availability and can only be booked by completing the registration form via our website. Places will only be confirmed once payment has been received via Stripe or BACs.

Gymnasts can only participate in a Falcon Gymnastics Club session if British Gymnastics membership has been registered. (Please see 'How to become a member of British Gymnastics' on our website [www.falcongym.com](http://www.falcongym.com) on the main menu bar). If you have not registered your membership, then your gymnast will not be able to participate in any Gym session. This does not apply to trial sessions.

British Gymnastics membership runs from 1st September to 31st August. Members must renew their membership each year and pay their membership fee directly to BG.

Online payments for Falcon Gymnastics Club sessions must be organised through Stripe. Cash will be accepted by prior agreement. Receipts are available on request.

If you have difficulties in making payments for your gymnast's session, please discuss this with our Management Team, email [mel@falcongym.com](mailto:mel@falcongym.com) or phone Mel on 07514 366994.

We operate a rolling termly subscription for all classes based on an Autumn, Spring and Summer term totalling 36 weeks across the year. To make the administration and fee collection process as simple as possible, we divide the yearly fee by 3 terms. In reality, due to Easter constantly moving and the differing term dates of schools, this may result in some terms being 13 weeks or in some cases only 11 weeks. Rest assured, regardless of the length of individual terms, Falcon Gymnastics Club will always provide 36 weeks of gymnastics, across the 3 terms in the year.

Whether you are re-enrolling or joining Falcon for the first time, there will be an option to split your payments over 1 or 2\* instalments prior to the term start date. Once the term begins, you will need to make payment in full. (\* These Payments made in instalments will incur additional service charges from our provider. To see instalment breakdowns please visit specific class pages.)

If you do select multiple payment options, please note:

Your second instalment must be paid no later than the due date. If your payment is received or is still not paid after 5 days of the due date, there will be a late payment administration fee of £10.00 added and you are at risk of losing your place to someone on the waiting list.

We make every effort to ensure that the details on our website or on flyers are correct, but we reserve the right to make amendments, if necessary, at any time.

When making a booking, it is your responsibility to ensure that any gymnast is the correct age for that session. We reserve the right to refuse entry to a session if any participant is found not to be of the correct age, unless a specific arrangement has been made with the coaching team.

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You must inform us of any medical condition or disability, which may be relevant to the child booked to attend a gymnastics session. It is your responsibility to ensure all medical conditions are disclosed. You must also notify us of any change or deterioration of any such medical condition or disability. We will keep this information confidential and handle such issues with discretion.

It is our policy to include all individuals within the scheduled sessions wherever possible, but we reserve the right to refuse the booking if we are regrettably unable to accommodate the needs of the individual at Falcon Gymnastics Club.

## Cancellations and refunds

We require a minimum of one calendar months' notice of cancellation, and this must be received by email to [mel@falcongym.com](mailto:mel@falcongym.com). Verbal cancellations cannot be accepted. During the notice period your gymnast is welcome to continue to attend the sessions.

We will refund you immediately once you have contacted us by email giving notice, The refund will be less the one months' notice period and any other sessions attended to date.

We reserve the right to cancel sessions one week in advance of the start date in the unlikely event of insufficient numbers. A full refund will then be given.

Changing from one session to another will incur a £10 administration fee and must be arranged at least 7 days prior to the start date of the session you wish to transfer from. This process is subject to availability, and you will need to contact [mel@falcongym.com](mailto:mel@falcongym.com) to arrange.

If your gymnast changes sessions at the request of a coach, for example from a recreational session to squad, there will be no administration charge.

At the end of each Term, If you do not log-in to the website and pay for the following term, management will assume you have left and re-assign your place accordingly

Competition squad members must give half a term's notice before leaving the squad.

If your child is unable to make a session, for example due to illness, Covid 19, school trips or family holidays or anything that happens to the venue outside our control such as extreme weather conditions, either too cold or too hot or the building undergoing emergency repairs etc then Falcon Gymnastics Club will not be able to refund your fees or allow you to attend a different session at a later date for the following reasons:

As you will appreciate, Falcon Gymnastics Club has committed in advance to its coaches / gymnasium hire / insurance and other fixed costs on the understanding that the gymnasts will attend. Our sessions across Falcon Gymnastics Club are always full and staffed accordingly. Therefore, due to Health & Safety reasons we cannot allow other gymnasts from different sessions to attend which would make them unsafe due to increased gymnast numbers and insufficient ratio of coaches to gymnasts.

Please Note: If Falcon Gymnastics Club needs to cancel a session, for any reason, we will firstly try and re-arrange that session for all its gymnasts either at half term or end of term. But failing that we will

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reimburse the fee paid for that session. Please visit our website [www.falcongym.com](http://www.falcongym.com) for updates and details for any cancellations.

## Situations out of Falcon Gymnastics Club's control

If any of the schools shuts due to unforeseen circumstances, i.e., extreme weather conditions (such as snow, flooding, temperatures too hot etc for coaches to operate in a safe manor), unplanned maintenance due to the building not being safe, such as flooding, the school being used for polling day etc or any other unforeseen emergency the school may be involved with, we will be unable to reimburse any missed sessions. Our website will be updated with any closures.

## Trial sessions

Your first session, on joining Falcon for the first time, will be considered your trial, for which a one-off fee of £10 is payable should you decide not to continue with Gymnastics or Falcon Gymnastics club. Further details on the process can be found in our FAQ page (<https://www.falcongym.com/about-falcon-gymnastics-club-bedford/frequently-asked-questions/>).

## Damages and loss

Damage caused whilst at Falcon Gymnastics Club is chargeable to the offender(s).

Falcon Gymnastics Club accepts no liability for damage to, or loss of, any property or articles or things whatsoever placed or left at Falcon Gymnastics Club.

## British Gymnastic membership

Falcon Gymnastics Club is unable to allow any gymnast to take part in any sessions across any of our training venues, unless they have a valid BG membership number. Falcon Gymnastics Club will notify you when membership is due for renewal, but the responsibility to register with BG is with you as the parent. If a gymnast does not have an active membership, our Session Leaders are authorised to request that the gymnast does not take part in the session. This is because it puts the Club, the Session Leader as well as other gymnasts at risk. If you have any issue regarding this please contact Sue Birchall or Mel Hale immediately. Any inappropriate behaviour towards our staff will not be tolerated under any circumstances.

## Data Protection

Information given to the club is held in accordance with the Data Protection Act 1998 but may also be made available to British Gymnastics and our insurers.

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## Jewellery, Body Piercing and Adornment

British Gymnastics believes that jewellery and adornments worn in body piercing are inappropriate for safe practice in gymnastics and trampolining.

Any person participating with body adornments or jewellery MUST inform the coach and remove the relevant items to reduce the risk of injury to the participant, the coach, and others.

Exceptions to this may be applicable in special circumstances, for example if the removal of a ring or dermal piercing is not possible. Should this be the case, rings must be sufficiently covered with protective tape and piercings must be covered sufficiently to eliminate any risk. Religious and medical jewellery can be worn but must be covered with tape or a sweat band.

Failure to conform will prohibit the individual's participation on the grounds of reasonable safety and may render the individual's insurance invalid should an accident result directly from non-compliance.

## Code of Conduct for parents

- Encourage your child to learn the rules and participate within them
- Do not threaten or argue with officials/coaches
- Any inappropriate behaviour towards our staff will not be tolerated under any circumstances
- Publicly accept officials' judgements
- Help your child to recognise good performance, not just results
- Set a good example by recognising good sportsmanship and applauding good performances of all
- Always ensure your child is dressed appropriately for the activity and has plenty to drink
- Keep the club informed if your child is ill or unable to attend any sessions
- Endeavour to establish good communications with the club, coaches, and officials for the benefit of all
- Share any concerns or complaints about any aspect of the club through the approved channels
- Do not disrupt your child whilst in a training session or at competitions and events
- Always use polite and respectful language
- Never punish or belittle a child for performance or making mistakes
- Make sure your child arrives on time
- Always collect your child promptly at the end of a session
- Support your child's involvement and help them enjoy their sport

Anyone found to be not adhering to these rules may be subject to their child's membership being revoked.

## Variation

We may revise these terms and conditions from time to time.

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## Law and jurisdiction

These terms and conditions will be governed by and construed in accordance with English law, and any disputes relating to these terms and conditions will be subject to the exclusive jurisdiction of the courts of England and Wales.

Reviewed and updated 22.09.2021

Reviewed and updated 15.07.2022

Reviewed and updated 15.01.2023

Reviewed and updated 09.10.2023

